

Unofficial Minutes

INFORMATION

City Office – (785) 876-2550

Located at 524 Kiowa

Office Hours

Mon: 9am – 6pm

Tuesday-Friday: 8am – 2pm

Maintenance Bob (785) 640-1194

Ron (785) 640-8750

Kyle (785) 608-3547

Next Meeting – June 12th, 2006

Regular Council Meeting May 8th, 2006

I. CALL TO ORDER:

Mayor Gibson called the meeting to order at 7:05 p.m. Members present: Mayor Scott Gibson. Commissioners Terry Marsh, Ed Carmona, Kirk Vernon. Members Absent: Commissioner Elke Lassiter.

Citizens in attendance were Ken Newell, Ed Lindsay, Jim Brasher, Don Lassiter, Jim Cox, Sandi Goetz, Sharon Branson, Bob Schuenight, Greg & Paula Johnson, Allan King, and Wayne McNary.

Mayor Gibson requested that Agenda item #10 be moved up and discussed before opening comments. Motion by Carmona to move Agenda item #10 up, second by Marsh. The motion passed 3-0.

SWEARING IN OF NEW OFFICER:

Mayor Gibson informed the Council that he met with three candidates who expressed their interest in sitting on the Council as the Utilities Commissioner. The three interested parties were Marlin Youngquist, Forrest Jolly and Jason Klenklen. Mayor Gibson recommended Council's approval to appoint Jason Klenklen. Motion by Marsh to approve the appointment of Jason Klenklen, second by Carmona. The motion passed 3-0. Clerk Zimmerman administered the Oath to Jason Klenklen. The Oath of Office was signed and returned to Clerk Zimmerman to be sealed.

OPENING COMMENTS:

In opening comments, citizen, Sharon Branson reported on the 2006 Ozawkie City-Wide Garage Sales. Altogether, the income from the sale registrations added up to \$540.00. The expenses for advertising, copying, etc. amounted to \$456.17. The remainder of the money will be added with the \$60.00 remaining from last years sales to be put towards the park. Sharon Branson did inform all in attendance that they will help anyone who is interested in organizing the future City-wide garage sales, but they are not interested in solely organizing everything for the future sales. Anyone who might be interested in coordinating the sales, please contact Gary or Sharon Branson at 876-2720.

II. APPROVAL OF AGENDA:

Motion by Carmona to approve the agenda, second by Marsh. The motion passed 4-0.

III. APPROVAL OF CONSENT ITEMS

a) MINUTES OF THE APRIL 10TH MEETING

Motion by Marsh to approve the Minutes of the April 10th, 2006 meeting, second by Carmona. The motion passed 4-0.

b) APRIL TREASURER'S REPORT

Treasurer Bieker furnished the Mayor and Council with a monthly financial report for April. The report reflected credits of \$5,804.21 for General, \$2,469.15 for Water, \$895.42 for Sewer, \$700.00 for Parks, and \$1,144.44 for Trash. The total receipts for April were \$11,013.22.

Councilman Marsh inquired as to whether the City is using CD's to pay for the park equipment. Clerk Zimmerman explained that no CD's will be cashed in because the full amount has been loaned to the City.

Motion by Marsh to approve the April Treasurer's Report, second by Carmona. The motion passed 4-0.

c) APRIL WARRANT REGISTER

The April Warrant Register reflected an expenditure amount of \$32,255.46 for General, \$3,463.22 for Water, \$21,097.43 for Sewer, \$4,262.40 for Trash and \$119.68 for Park. Total expenditures for April were \$61,198.19.

In regards to warrant #7444, Councilman Carmona questioned as to whether a Councilmember personally purchasing equipment for the City Maintenance Department would be considered a conflict of interest. Mayor Gibson requested that from now on, all councilmember's report any expenditures to him for approval, before purchasing.

Motion by Carmona to approve the Warrant Register, second by Klenklen. The motion passed 4-0.

IV. REPORTS:

Planning & Zoning:

Committee Chairperson, Sandi Goetz reported that the committee held a regular meeting on May 1st with Mark Hothan, Grace Jolly and Sandi Goetz in attendance. The Planning & Zoning Committee reviewed and recommends approval for two sets of plans.

The first set of plans is for Allan King at 660 Delaware for a 24'x24' detached garage. The garage will be placed on a City-vacated piece of property. Councilman Carmona questioned as to whether the property had actually been vacated through the Jefferson County Register of Deeds. Clerk Zimmerman reported that the Order to Vacate has been filed. Motion by Carmona to approve the plans, second by Marsh. The motion passed 4-0.

The second set of plans is for Ken Newell at 413 Kansa for a porch addition. The Planning and Zoning Committee recommended approval for an 8'x23' addition, with an ADA compliant ramp, however, Mr. Newell stated that during the P&Z meeting, he initially requested from 10'x23', but later changed it to 8'x23' because of pitch issues, but after researching the pitch, he would like to change it back to 10'x23'. Planning & Zoning Chairperson, Sandi Goetz informed Mr. Newell that since the committee recommended approval for the 8'x23', then the committee would have to meet again to review the plans and recommend approval of a 10'x23' addition. Motion by Marsh to deny the plans, second by Carmona. The motion passed 4-0.

Streets:

Street Commissioner Marsh reported that he expects to have bids soon for the milling of the recessed areas along Delaware, as well as a 2" cap.

Utilities:

Utility Commissioner Klenken informed all in attendance that he will be working on a strategic plan for the water and sewer utilities and thanked the Mayor and Councilmember's for allowing him to fill the position as Utility Commissioner.

Parks:

Mayor Gibson reported that all of the park equipment has been delivered and volunteers are needed to help assemble the equipment on May 12th & 13th. To volunteer, please call the Ozawkie City Office. The new park equipment will be located further east of the old equipment, so that it will be closer to the shelter house. Motion by Marsh to adjourn the meeting from 7:45-7:55 to view the area for the new equipment, second by Vernon. The motion passed 4-0. Council reconvened at 7:55.

Mayor Gibson informed all in attendance that the foundation has been poured for the water fountain and the fountain will be constructed soon.

Mayor Gibson informed the Council that he has been in contact with Mr. Steve Buss, from Jefferson West's FFA Chapter, and the chapter had tree's donated from CHS, therefore, if the City is interested in having the trees planted in the City Park, the FFA Chapter would be willing to come and plant them wherever the City sees fit.

Mayor Gibson informed the Council that he has spoken with Kansas State Community Forrester, Kathy Bomberger, who is willing to help the City create a new strategic beautification plan for the park.

Law Enforcement:

Nothing to report.

Governmental Affairs:

Nothing to report.

Tree Board:

Nothing to report.

City Maintenance:

Public Works Supervisor Thomas furnished the Council with a report for April. The report reflected 1 line break on Meadowlark, one lift station repair on Kansa

Public Works Supervisor Thomas informed the Council that Mayer Specialty Services has completed the Sewer Survey Project. The results reflected four City-responsible infiltrations, 1 large, to be fixed immediately, and 3 smaller, to be fixed within a year or two, and 45-55 home service lines with infiltration due to roots, which will be the responsibility of the home-owners. The estimated cost to repair the 4 City infiltrations is approximately \$2,000.00-\$3,000.00. The Council decided to send out letters to all homeowners who have service-line infiltrations, to inform them of the situation, and invite them to attend the June Council meeting to discuss a feasible solution.

Public Works Supervisor Thomas informed the Council that Miller Excavating has completed the ditches along Kiowa, and the lagoon work.

City Clerk:

Mayor Gibson announced that anyone who wants to file a complaint must fill out a complaint form and turn it into the City Office.

Mayor Gibson informed Council of a recent proclamation made to proclaim the last Friday in April as Ozawkie Arbor Day.

Mayor Gibson reminded everyone that May 13th & 14th is the Ozawkie City-Wide Cleanup, and the dumpsters will be monitored and restricted to citizens of Ozawkie. Public Works Supervisor Thomas informed the Council that there will be 2 large dumpsters for trash and one smaller dumpster, which will be for metal only. The City will not be accepting any tires, but any paint or chemicals that are contained can be put in the back of the red dump truck to be taken to the County.

NEW BUSINESS

V. Greg & Paula Johnson – Dog Variance

Greg & Paula Johnson of 717 Delaware explained that when they moved to Ozawkie 2 years ago, they were not aware that the limit for dogs was 3, so, after a recent complaint was filed against them, they have come to request a variance to keep the fourth dog, which is a 15 year old cocker spaniel. Motion by Carmona to grant the variance, second by Klenklen. The motion passed 4-0 with Marsh abstaining.

VI. Ed Lindsay – Park Property

Ed Lindsay, Ozawkie Township Clerk, furnished the Council with some current lot sale prices, to be used as a comparison to the price that the Ozawkie Fire Board is offering the City for the 50' parcel of land north of the current fire station for an addition. The Ozawkie Fire Board is offering, with the willingness to negotiate, a price of \$1500.00 for the land, as well as having the one affected tree moved to a location desired by the City. The City would have the option to rent the entire office space at a suggested rate of \$220.00 per month. Both Councilmember's Carmona and Marsh expressed their desire to see the new Fire Department on Main Street, not just to reduce the wear and tear of Kiowa Street, but also, because of the safety of the children. Councilman Vernon explained that no matter what the Fire Department decides to do, they still have to take the voters into consideration, since the building will not pass if the voters vote against it. Councilman Carmona counter-offered with the City giving the land to the Township at no cost as long as the City could use the office space for free, for three years, which in turn comes out to equal \$7,920.00. Mr. Lindsay explained that he was not given permission by the Fire Board to negotiate such a large amount, but did propose that the Township Pay the City \$2500.00 for the land, plus incur the cost of moving one of the trees that will be affected by the addition. Motion by Klenklen to sell the Ozawkie Township 6,750ft² of land north of the existing building for \$2500.00, and the Township is to pay to have the one affected tree removed, wherever the City desires, with the understanding that the land can only be used for the Fire Department Extension, and if the building is not approved by December 1st, 2006, the motion is to be considered null and void, second by Vernon. The motion passed 3-1 with Marsh voting nay.

Councilman Vernon suggested that the City and Township meet 1-2 times a month to bridge the communication gap between the two entities.

VII. Animal Control Officer

Clerk Zimmerman informed the Mayor and Council that there will be no insurance issues if the City decides to utilize an employee as the Animal Control Officer, as long as the employee is trained in the correct procedure of capture, caging and transporting of strays. Clerk Zimmerman informed the Council that she contacted the Jefferson County Humane Shelter manager, Dianna Welsh, and inquired as to what type of equipment would be needed, where to purchase the equipment and if the Humane Shelter knew of any type of training that our Animal Control Officer could be sent to, or if the Shelter itself would be willing to train. Dianna Welsh explained that the City would need a live trap, snare, chock chain dog leash, thick leather gloves, and two cages, medium and large, and the most ideal purchasing locations would be Tractor Supply Company or Orscheln. Clerk Zimmerman furnished the Mayor and Council with a price comparison of the two companies and Tractor Supply Company's items were considerably cheaper. Ms. Welsh also explained that there might be training in January for Animal Control Officer's, but she would be willing to do slight training in the meantime. The Mayor and Council were in agreement to move forward with obtaining the necessary equipment and training an Animal Control Officer.

VIII. Codified Ordinances

Councilman Marsh recognized Jim Cox, Forrest Jolly, Sandi Goetz and Bob Schuenight for all of the work that they put into the Codified Ordinance Recommendations. The Council agreed to send the recommendations back to the League of Kansas Municipalities for their legal consent before having the Council review the recommendations.

IX. Park Equipment Loan

Clerk Zimmerman informed the Council that before all of the paperwork for the loan can be finalized and signed, the bank needs to know the frequency of the loan payments, how much the City is wanting to pay immediately on the loan, and the date to be put on the lease. The Council agreed that \$10,000.00 should be paid immediately on the lease, the payments should be annual and the lease should be dated May 1st, 2006. Motion by Carmona to approve the above decisions, second by Marsh. The motion passed 4-0.

V. ADJOURNMENT:

Motion by Marsh to adjourn at 9:40pm, second by Carmona. The motion passed 4-0.

Melissa A. Zimmerman
City Clerk



If you are interested in sitting on the Park Committee or making a donation towards the park equipment, please contact the City Office or Elke Lassiter at 876-2513.